

STEP Application Form for Business

This application form is for Isle of Man based businesses, Government Departments or third sector organisations interested in having a STEP student work on a project within their organisation. The STEP Programme is administered on the Isle of Man by the Isle of Man Government's Department for Enterprise and application forms should be returned to: STEP Programme, Department for Enterprise, Enterprise Support Division, 1st Floor, St Georges Court, Upper Church Street, Douglas, Isle of Man, IM1 1EX.

General Information

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|---|------------------------|
| Registered name of organisation/charity: | |
| If a registered charity please detail your Reg. Charity number: | |
| Address of organisation/charity: | |
| Address at which undergraduate will be based at (if different from above): | |
| Email Address: | Contact Number: |
| Principal activity of organisation (product/services offered): | |
| Number of employees: | |
| How did you hear about STEP? | |

Project Information

Please describe the project you wish your STEP student to undertake:

What do you hope to be the outcome of this project?

Who will take responsibility for the undergraduate for the duration of the project?

Name:

Position:

Contact number:

Email address:

Your student will be studying for a degree. What subjects/courses do you think might be most relevant?

Please list skills required by the student in order to undertake the proposed project:

Please state the particular benefits that the undergraduate might gain through working in your organisation:

Declaration

I confirm that we can offer an undergraduate project-based work and that our organisation has public and employee liability insurance which would cover a student for the duration of the project.

I understand that personal details about me will be held electronically and manually, subject to the requirements of the Data Protection Act 2018.

I agree to undertake a Survey Monkey questionnaire at the completion of the project and to comply with request from the Department for Enterprise for information to help aid the future promotion and marketing of the STEP Programme.

To view our Privacy Notice, please visit <https://www.gov.im/privacy>

Signature:

Print Name:

Position:

Date:

Telephone:

Email: