

Town & Village Regeneration Scheme

Application Form

Please complete in BLOCK CAPITALS and in black ink (or electronically) before returning to:

**TVRS
Enterprise Support
Department for Enterprise
1st Floor
St George's Court
Upper Church Street
IM1 1EX**

T: +44 1624 687333
E: enterprisesupport@gov.im

Visit www.dfe.im/tvrs for more information and to download the Scheme guidelines.

Section 1: Contact and organisation details

Surname:		First Name(s):		
Business Address:				
Postcode:		Telephone:		
Email address:				
Please circle which type of organisation you are:	Sole Trader	Local Authority	Partnership	Not-for-Profit
	Limited Company	Public Limited Company	Charity	Town partnership/ authority
Organisation name:				
Trading Name (if different to above):				
Company/Charity Registration Number:				
Tax Reference Number:		VAT Number:		

Section 2: The site

Site Address (if different to address above):

Do you own the property/site? YES NO If NO, do you have the owner's permission? YES NO

If I/we (the organisation) do not own the property/site, I have attached approval from the owner to complete the regeneration project detailed.

Does the project require planning permission? YES NO

If YES, please provide the planning application reference number:

Important note: You must have gained planning permission for the project prior to submitting the application.

Has the project work already commenced? YES NO

If NO, please detail the start date and expected project timescales below:

I have taken photographs of the current site in question and will email them to enterprisesupport@gov.im to support the application.

Section 3: Project Details

Does the project improve the visual appearance of the premises or civic amenity of the area?	YES	NO
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Has the organisation received any other government funding for the project?	YES	NO
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I/we have all of the funds required to complete the project work in full. Note: Grants payments are retrospective so it is necessary to have the funds to complete the project in full.	<input type="checkbox"/>
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I/We understand that usually only one Town & Village Regeneration Scheme application can be submitted per site.	<input type="checkbox"/>
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I/We understand that usually the organisation can only apply to the Town & Village Regeneration Scheme once a year for any project.	<input type="checkbox"/>
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I/We understand that the project must have not already started.	<input type="checkbox"/>
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If held, I have attached project plans to the application form	<input type="checkbox"/>
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Please give an overview of the planned regeneration work:

Please detail the positive impact the regeneration work will have on the town/village:
Note: Projects must enhance the appearance or civic amenity.

Section 4: Chosen provider and financial assistance required

Description of work	Supplier	Cost of work	% requested (Local authorities: 80%; all other entities: 50%)	Amount requested

TOTAL amount requested (capped at £25,000):

All applicants must supply three quotes for each aspect of the project.

For any quote over £10,000, the contractor (where practical) needs to be MACCS registered.

The MACCS registered businesses directory can be found here: <https://www.iomcf.im>

I have attached three like-for-like quotes for the project with the application form.

The lowest quote must usually be chosen as the preferred contractor, if you haven't chosen the lowest cost quote to complete the work, please detail why below.

If you have not chosen a Manx supplier, please detail why below.

Section 5: Declaration

I/we can confirm that the organisation or anyone controlling the organisation is NOT an undischarged bankrupt.	<input type="checkbox"/>
I/we can confirm the organisation has not applied to this Department for Financial Assistance or Grants or any other Department of the Isle of Man Government or any other Government or Public Authority in any jurisdiction within the last 5 years.	<input type="checkbox"/>
I/we can confirm the organisation has no outstanding debt judgements or executions.	<input type="checkbox"/>
I/we can confirm the organisation has no Income Tax, National Insurance or VAT arrears.	<input type="checkbox"/>
I/We confirm that I am/we are duly authorised to make this application and that the business is trading lawfully and is not operating in contravention of any statutory requirement relating to its trade or business. The business' conduct (to the best of my/our knowledge) is not detrimental to the environment of the Isle of Man, nor is it likely to bring the Department into disrepute.	<input type="checkbox"/>
I/We am/are authorised by the company and hereby apply for Government assistance as described above.	<input type="checkbox"/>
I/We declare that the information given in this application is correct.	<input type="checkbox"/>
I/We confirm that no person involved in control of the company/business is disqualified for holding appointment as a director or a company secretary anywhere in the world or is subject of outstanding executions in the island.	<input type="checkbox"/>
I/We confirm that the business is based in the Island (i.e. a significant number of the business' transactions are conducted from premises on the Island and that some or all of the persons employed or engaged by the business are Isle of Man staff.)	<input type="checkbox"/>
I/We acknowledge that if this application for financial assistance is successful, the financial assistance or part of it (at the Department's discretion) may become repayable in a number of circumstances including if this Application or any supporting documentation relevant thereto is shown to have been false, misleading or inaccurate in any material respect.	<input type="checkbox"/>
I / We acknowledge that the Department for Enterprise collects and processes your personal information to allow public authorities to respond to requests for information made under the Freedom of Information Act 2015. Should your personal information be subject to such a request, information will not be released into the public domain without your prior notification. The Department will where appropriate uphold all applicable exemptions in accordance with the Freedom of Information Act 2015 , Data Protection Act 2018 & Law Enforcement Directive 2018 .	<input type="checkbox"/>
I/We understand that the support offered by 3rd Party contractors through Department Schemes does not constitute advice. I/we acknowledge it is then up to the applicant to seek independent advice and/or make its own decisions.	<input type="checkbox"/>
I/We agree to supply future information such as review Questionnaires, employee numbers and other relevant financial information which relates to active contracts between the business and the Department, upon the request of the Department.	<input type="checkbox"/>
I/We agree to comply with request from DfE for information to help aid the future promotion and marketing of the schemes. (Not mandatory, only tick if in agreement).	<input type="checkbox"/>
I/We understand and permit that the information I/We provide will be used by the Isle of Man Department for Enterprise in accordance with the Data Protection Act 2018 for the purposes of administration, research, analysis and to inform me/us of relevant marketing information. To view a copy of the Department's Privacy Notice, click here . The Department will not share my details with third parties without firstly seeking my permission.	<input type="checkbox"/>
The Department for Enterprise will not share your data with any third party that has not been explicitly listed by you. Reference requests will seek to confirm how long your referee has known you, the capacity in which the referee is known to you, former employment dates and will ask the referee to provide their opinion of your reliability, conduct, initiative, communication skills and any other information that the referee may deem relevant in supporting your application.	<input type="checkbox"/>
I/We confirm that the business satisfies the probity requirements set out in this declaration and has an appropriate anti-bribery policy as required by section 10 of the Bribery Act 2013 .	<input type="checkbox"/>
I/We understand that grants are offered to organisations at the Department's discretion, regardless of eligibility criteria met.	<input type="checkbox"/>
I/We have checked all sections of the application form have been fully completed.	<input type="checkbox"/>

Signed		Position in Organisation	
Name in BLOCK CAPITALS		Date:	
NOTE: If the application is on behalf of a company/charity, <u>please ensure the signature of a Director/Trustee</u> is listed below:			
Signed		Name printed	
Please use this space to explain in detail where the law hasn't been complied with regarding income tax or national insurance, value added tax, health & safety, planning, employment, immigration or work permits.			
<p>To the fullest extent permitted by law, neither the Department nor its 3rd party contractors accept any liability for any loss suffered by the business as a result of any action or inaction taken by the business in relation to guidance offered.</p> <p>Applicants to the Town & Village Regeneration Scheme</p> <p>must comply with the criteria set out in the Town and Village Regeneration Scheme 2019 and amended by the Town and Village Regeneration (Amendment) Scheme 2020, both of which are available here to download:</p> <p>https://www.tynwald.org.im/links/tls/SD/2019/2019-SD-0441.pdf</p> <p>https://www.tynwald.org.im/business/opqp/sittings/20182021/2020-SD-0436.pdf</p> <p>Applicants should also read the Scheme Guidelines prior to submitting the application form. The guidelines are available from www.dfe.im/tvrs.</p> <p>To view a copy of the Department for Enterprise Privacy Notice, please visit: https://www.iomdfenterprise.im/policy/privacy-policy</p> <p>Should you have any queries surrounding this Policy, please contact:</p> <p>THE DEPARTMENT FOR ENTERPRISE DATA PROTECTION OFFICER:</p> <p>Address St George's Court Upper Church Street Douglas Isle of Man IM1 1EX</p> <p>Tel +44 1624 686733</p> <p>Email DPO-DfE@gov.im</p>			